Instructions for Applying to the Crossroads Emerging Leaders Program

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Create XID Account

1. Go to this link to create an XID account. You MUST do this in order to apply. While applying for an XID make sure to fill in your Email Address, First Name, and Last Name. Please choose "Please use my email address as my login id" when prompted. Plan to apply at least 48 hours before the deadline to avoid any issues.
2. Once you fill in this information and click “Register” you will be taken to the below screen. The screen should say that your account has been created successfully. If you ever need to change your password or edit your XID account, you may go back to this link.

3. Login to the email that you provided when requesting an XID and follow the instructions on the email from the XID system. If you do not see it on your inbox, please check your spam folder. Please make sure to do this step before applying through CARAT.
4. Follow the instructions detailed in the email.

5. When you click on the “Activate XID” link listed in the email, you will be taken to the below page. Please enter the temporary secret key password included in the email:
6. After you enter and submit the temporary secret key password, you will be taken to the below page. Please create a challenge question, response, and password. You will be using this password to log into CARAT.

7. After you set up your password and challenge question, you will be taken to this screen. PLEASE WAIT 24 HOURS BEFORE LOGGING INTO CARAT.
8. **Success! You can now login to CARAT here** with the XID details you’ve just created. Please toggle to the “XID” tab on the login page. (Make sure that it says “XID LoginID”). You can enter the email address and password that you provided when requesting an XID.

![HARVARD KEY Login](image)

**Update Profile Information in CARAT**

9. When you are able to login to CARAT, you will be taken to the below page. Please fill out all fields of requested information on the “My Profile” tab (please enter N/A when asked for “Visa Type”). Click “Save My Changes” at the bottom of the page, then click on the below link to complete your application to the Crossroads Emerging Leaders Program.

![Profile Information Form](image)
Applying to the Crossroads Emerging Leaders Program

10. After you update and save your information, you can then apply for Crossroads directly here. We look forward to receiving your application to the Crossroads Emerging Leaders Program!

Please consult the Frequently Asked Questions (FAQs) page before reaching out to us with any questions. If you have any further questions, please direct them to admin@hbsgcc.org.

Important note: If you do not have all the information available when you first create your XID login details, you can always come back to the application form by logging in with your newly created password. Please be sure to save your application information before closing the window. You do not need to create a new profile or ID every time you log in. Keep using the same login email and password from your initial account set-up.

Good luck!